



## **Cayuga Centers Out-of-Home Care – Request for Referral Information**

We offer Treatment Family Foster Care in addition to our Residential Treatment Center. Provide the following information to help us make a timely and informed intake decision for your client:

### **Legal Documents**

- Probation Reports
- Previous Court Orders
- Social History
- Copy of Social Security Card
- Copy of Birth Certificate

### **School Documents**

- IEP
- Past or Current Report Cards
- Disciplinary Reports
- Attendance Reports

### **Connections Documentation**

- Most recent FASP
- Progress Notes

### **Current Court Order**

### **Medical Documents**

- Current Medications
- Immunization Records
- Physicals/any recent Lab Reports
- Copy of Medicaid Card/  
Other Insurance
- Hospitalizations/Discharge  
Summaries

### **Documentation from Previous Placements**

- Discharge Summaries
- Incident Reports
- Behavior Plans
- Removal Notices

### **Psychiatric and/or Psychological Evaluation**

Call one of us with your questions. Please mail, fax, or email referrals in order for your client to be considered. We look forward to partnering with you to provide care in our Out-of-Home Care programs.

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